

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Pico Rivera City Council Chambers**  
**6615 Passons Blvd.**  
**Pico Rivera, CA 90660**

**December 15, 2011**  
**Closed Session – 6:00 p.m.**  
**Open Session – 7:00 p.m.**

Persons in the audience during the meeting of the Board of Education are asked to not talk during presentations or the meeting. If conversation needs to take place, please do so outside of the Board Meeting so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

The Oath of Office was administered to Mr. Alfred Renteria prior to Closed Session by Dr. Coté and witnessed by Dr. Joseph Rivera and Rachel Canchola.

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by Delia Alvidrez, at 6:00 p.m.

**1.1 ROLL CALL – Members of the Board of Education**

Delia Alvidrez, Vice President  
Rachel Canchola, Clerk  
Rita Jo Ramirez, Member  
Alfred Renteria, Jr., Member  
Dr. Joseph Rivera, Member

**1.2 ROLL CALL – Members of the Administrative Cabinet**

Dr. Myrna Rivera Coté, Superintendent  
Susanna Contreras-Smith, Assistant Superintendent, Educational Services  
Lydia Cano, Assistant Superintendent, Business Services  
John Lopez, Assistant Superintendent, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services

**2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

**3. ADJOURN TO CLOSED SESSION**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

- 4.1** Public Employee Appointment/Employment (Pursuant to Government Code §54957)  
Certificated Personnel Register No. 6-2011/2012  
Classified Personnel Register No. 6-2011/2012

**4. CLOSED SESSION**

**4.2** Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)

**4.3** Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representatives: John Lopez, Asst. Supt., Human Resources; Edward L. Kunkel, Kunkel and Camacho  
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees/Superintendent

**5. RECONVENE IN OPEN SESSION – 7:00 p.m.**

**5.1 PLEDGE OF ALLEGIANCE**

**RECORDER** Victoria N. Chavez  
**INTERPRETER** Herlinda Acevedo  
**VISITORS** Register No. 8-2011/2012

**6. OATH OF OFFICE**

Superintendent Dr. Myrna Rivera Coté administered the Oath of Office to elected Board Members Delia Alvidrez and Alfred Renteria, Jr.

**7. ORGANIZATION OF THE BOARD**

**7.1** Nomination and election of Board of Education President for 2012.  
Ms. Ramirez nominated Dr. Joseph Rivera  
Motion: Ramirez Second: Alvidrez Vote: 5-0 PASSED

**7.2** Nomination and election of Board of Education Vice President for 2012.  
Mr. Renteria nominated Rachel Canchola Vote: 2 yes FAILED  
Ms. Ramirez nominated Delia Alvidrez Vote: 3 yes PASSED

**7.3** Nomination and election of Board of Education Clerk for 2012.  
Ms. Canchola nominated Rita Jo Ramirez  
Motion: Canchola Second: Rivera Vote: 5-0 PASSED

**7.4** Adopted, **as amended**, the Board of Education calendar of regular meetings for 2012 to be held on the 2nd Thursday of each month (with exceptions), 6:00 p.m. Closed Session and 7:00 p.m. Open Session, **with Special Study Sessions to be added to each month, with exception of January, November and December.**

- |                    |                      |
|--------------------|----------------------|
| ❖ January 19, 2012 | ❖ July 12, 2012      |
| ❖ February 9, 2012 | ❖ August 23, 2012    |
| ❖ March 15, 2012   | ❖ September 13, 2012 |
| ❖ April 19, 2012   | ❖ October 11, 2012   |
| ❖ May 10, 2012     | ❖ November 8, 2012   |
| ❖ June 14, 2012    | ❖ December 13, 2012  |

Motion to Table to January by Rachel Canchola. After discussion, Mrs. Canchola withdrew her motion.

Motion: Canchola Second: Renteria Vote: 5-0 PASSED **as amended**

**7. ORGANIZATION OF THE BOARD**

**7.5** Approved/appointed Governing Board members to participate and become voting members on the following committees:

- |  |                   |
|--|-------------------|
| a. LACOE Committee on School District Organization                     | <u>R.Canchola</u> |
| b. Los Angeles County School Trustees Association (LACSTA)             | <u>R.Canchola</u> |
| c. Pupil Transportation Cooperative Trustee Review Committee           | <u>R.Ramirez</u>  |
| d. WACSEP Trustees Review Committee (1st of 2 yrs)                     | <u>D.Alvidrez</u> |
| e. Whittier Area School Trustees Assoc. Executive Board (1st of 2 yrs) | <u>J.Rivera</u>   |

Motion: Renteria      Second: Ramirez      Vote: 5-0      PASSED

**8. STUDENT REPORTS**

**8.1** El Rancho High School Leadership Team, Joseph Piñeda

**8.2** ASB Spokesperson, Salazar High School, Anthony Carlson

- The Board recognized and presented a plaque to Victoria Chavez for 21 years of service.
- The Board also recognized and presented a plaque to Lydia Cano for 10 years of service.
- Dr. Rivera recognized Mayor Bob Archuleta and Councilman Gustavo Camacho. Mr. Archuleta said the City looked forward to working with the Board of Education and he offered congratulations to Alfred Renteria and Delia Alvidrez on their election to the Board.

**BREAK:** *A reception was held in honor of the Board's Reorganization 7:45 – 8:08 p.m.*

**9. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Dr. Rivera announced that no action was taken.

**10. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

Motion: Alvidrez      Second: Ramirez      Vote: 5-0      PASSED

**11. PUBLIC HEARING**

**11.1** Public Hearing regarding CSEA's Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year. (Item 18.1)

- No comments were made.

**11.2** Public Hearing regarding ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year. (Item 18.2)

- No comments were made.

**12. INFORMATION ITEMS**

*Information items are included on the agenda to provide information on a wide range of matters of interest to the Board of Education. These information items may require Board action at a later date.*

**12.1** Presentation of the El Rancho Unified School District's 2011/2012 First Interim Report, *Lydia Cano, Assistant Superintendent Business Services*

**13. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speakers card)**

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

- Mr. David Angelo, 9133 Bradhurst Street, Pico Rivera, spoke of the Bond Oversight Committee's role as observers in the selection process of a construction management firm to oversee the District's Bond projects.
- Dr. Aurora Villon, 3600 Park Drive, Pico Rivera, and Bond Oversight Committee Chairperson, said the committee is very interested in the selection process of a Construction Management Firm and they take their role seriously in overseeing the expenditures of Bond funds.

**14. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

- Rita Jo Ramirez congratulated Mr. Renteria as a new Board member, and Dr. Rivera and Mrs. Alvidrez, and she wished everyone Happy Holidays.
- Rachel Canchola congratulated Mr. Renteria on being elected to the Board; she thanked members of the Bond Oversight Committee for their service and time; she said she'd like to see local companies hired to work on the projects; and she attended the CSBA Conference in San Diego.
- Alfred Renteria thanked Mrs. Alvidrez for running a clean campaign; he attended the CSBA Conference in San Diego, and he thanked Dr. Coté for meeting with him and giving him some good information.
- Delia Alvidrez thanked Mr. Renteria for the campaign, and she thanked the Bond Oversight Committee for their valuable input and service on the committee.
- Dr. Joseph Rivera offered congratulations to Mr. Renteria and Mrs. Alvidrez on the election. He commented on the budget challenges ahead in California schools; he suggested Study Sessions to track progress of PI schools; and a Study Session for the Superintendent's evaluation. He participated in the Hispanic Scholarship Advisory Committee, and he suggested a College pathway program for the students.

**15. SUPERINTENDENT'S REPORT**

- Dr. Myrna Rivera Coté thanked Lydia Cano and Vicki Chavez for their support during her transition to El Rancho USD, and she wished them well – Lydia in her new position and Vicki in her retirement. Dr. Coté announced that the School News publication for El Rancho USD looks very good and would soon be available online.

**16. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

HEARING SESSION: (Blue speakers card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.*

- No comments were made.

**16.1 SUPERINTENDENT'S ITEMS**

- Approved the Minutes of the Board of Education's Regular Meeting held November 10, 2011.
- Approved Consultant Agreement, **as amended**, with Pearl A. Iizuka, to render services in the area of public school financial and business operations, effective January 1, 2012 through March 9, 2012, at a rate of \$125 per hour, **not-to-exceed 18 hours per week**, and all terms and conditions as set forth in the Agreement shall be in effect.
- Approved El Rancho Unified School District's nomination of Dr. Joseph Rivera to serve as a CSBA Delegate Assembly Member for Region 24 (Southwest Crescent-Los Angeles County) for a two-year term from April 1, 2012 to March 31, 2014.

**16.2 DIVISION OF STUDENT SERVICES**

- Approved Consultant Agreement with *Elizabeth Renteria Holden, LCSW* for the 2011-2012 school year for consultation and technical support services, effective January 1, 2012 through June 30, 2012. Total expenditure not to exceed \$3,000.00 is payable from the Safe Schools/Healthy Students Initiative Funds.
- Approved Service Agreement with Family Outreach and Community Intervention Services to provide the Parent Project to parents of adolescent at-risk youth in the El Rancho Unified School District. Contract is effective December 15, 2011 through June 30, 2012. Total expenditure of \$1,232.00 is payable from the Safe Schools/Healthy Students Initiative Funds.
- Approved Memorandum of Understanding with the Buddhist Tzu Chi Free Clinic to provide mobile dental services to children in the El Rancho Unified School District, effective December 15, 2011 through December 31, 2012 at no cost to the District.

## 16.2 DIVISION OF STUDENT SERVICES

- D. Approved attendance to *Whittier Union High School District* Cal Stat Transition Summit on January 25-26, 2012 at Chapman University, Orange, CA. Seven certificated El Rancho Unified School District employees and a parent will attend. Total estimated expenditure of \$1,006.00 is payable from the Special Education account.
- E. Approved attendance of three (3) instructional aides to attend the Astrocamp field trip with students at the Desert Sun Science Center in the San Jacinto Mountains, March 16-18, 2012. Total expenditures of \$1,765.10 are to be paid from the Special Education funds.
- F. Approved/Ratified Master Contract and individual pupil service tuition agreements for the 2011/2012 school year through the Whittier Area Cooperative Special Education Program between El Rancho Unified School District and *Pasadena Child Development Associates*, a state Certified Non-Public agency, for identified and Board-approved El Rancho students to attend this agency in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$480.00 is payable through the Special Education account.
- G. Approved/Ratified contract with *Ms. Mary Bergman, Speech Pathologist*, for IEP mandated Assistive Technology/Augmentative Communication Assessments from October 13, 2011 through June 30, 2012. Expenditures are not to exceed \$3,000.00, which are to be paid from the Special Education Account.

## 16.3 DIVISION OF EDUCATIONAL SERVICES

- A. Approved extended educational field trip for 100 Rivera Elementary School fifth grade students, one (1) administrator, three (3) certificated staff members, and twelve (12) El Rancho High School AP Student Counselors to the Los Angeles County Office of Education (LACOE) Outdoor Science Camp in Malibu, California, from January 23, 2012 through January 27, 2012. PTC will provide transportation to and from Rivera Elementary School and Malibu, California. Total expenditure of \$33,500.00 payable from Rivera Elementary School Science Fundraiser (\$30,500.00) and PTO (\$3,000.00) Funds.
- B. Approved extended educational field trip for 32 students, two (2) certificated staff members, and three (3) adult chaperones from El Rancho High School to the 2012 Heritage Music Festival in San Diego, California, Thursday, March 15, 2012 through Sunday, March 18, 2012. Total expenditure of \$11,100.00, which includes PTC transportation, accommodations, most meals, festival, and GALA Awards Dance, payable from El Rancho High School ASB Funds. There is no cost to the District.

### 16.3 DIVISION OF EDUCATIONAL SERVICES

- C. Approved consultant agreement with Dr. Anthony Barnstone, Whittier College professor, to implement a poetry unit with El Rancho High School students, effective March 19, 2012 through June 4, 2012. Total expenditure of \$4,000.00 payable from El Rancho High School EIA/SCE (\$2,000.00) and Title I (\$2,000.00) Funds.
- D. Approved consultant agreement with Armando Briones, Jr., to provide the El Rancho High School Varsity Basketball Team with public announcement services during games, effective January 11, 2012 through February 10, 2012. Total expenditure not to exceed \$1,000.00 (\$125.00 per game worked: 5 home games and up to 3 CIF games) payable from El Rancho High School ASB Funds. There is no cost to the District.
- E. Approved/Ratified consultant agreements with Michael Block, Volker Janssen and Steven W. Hackel to present at the Teaching American History Saturday Seminars on October 15 and November 5, 2011, to be paid a total not exceed \$700.00 each. Total expenditure of \$2,100.00 payable from the Teaching American History (TAH) Grant Funds.
- F. Approved amendment to **Board Item #12.3N, approved 7/21/11**, Contract No. 084228:11:12 in the amount of ~~\$40,681.00~~ **\$16,122.00** with the Los Angeles County Office of Education (LACOE) for Support Services, Parent and Community Services, Migrant Education for the 2011-2012 school year. **Amendment is necessary to reflect the correct amount of the contract, which was listed incorrectly on agreement received from LACOE.**
- G. Approved Memorandum of Understanding with Community Union, Inc. to provide the Parent Education through Technology (PE+T) program for 200 parents from ten (10) District schools (20 parents per school), effective January 9, 2012 through June 13, 2012, at a cost of \$190.00 per parent, for a total expenditure of \$38,000.00. Total expenditure not to exceed \$38,000.00 payable from Centralized Title I Assistance to Schools: PI Funds (54%) and Centralized Title I Assistance to Schools: Not PI Funds (46%).
- H. Approved Supplemental Educational Service (SES) agreement with Educate Online Learning, LLC, to provide tutoring services for schools in Program Improvement Years 2 - 5 under the NCLB, effective December 16, 2011 through April 30, 2012. Provider is not to exceed \$1,172.04 per eligible student receiving services (per pupil rate provided by the CDE as of August 19, 2011). Total expenditure will be determined by the final number of participating students and will be payable from District Title I Set-aside Funds.

### **16.3 DIVISION OF EDUCATIONAL SERVICES**

- I. Approved/Ratified extended educational field trip for one (1) El Rancho High School student to the "2011 Beyond the Bench 21 Youth Track" at the San Francisco Marriott in San Francisco, CA, Wednesday, December 14, 2011 through Friday, December 16, 2011. Total expenditure for accommodations, American Airlines transportation, and meals payable through Roosevelt High School Funds (\$300.00) and El Rancho High School ASB Funds (\$100.00). There is no cost to the District.

### **16.4 DIVISION OF BUSINESS SERVICES**

- A. Approved/Ratified Business Services reports for the month of November 2011.
- B. Approved first interim report and a qualified certification of El Rancho Unified School District's ability to meet its 2011-2012, 2012-2013 and 2013-2014 obligations.
- C. Approved budget revisions in support of the First Interim Report.
- D. Adopted Resolution No. 10-2011/2012 Certification of Signatures, authorizing the signature of either the Superintendent, Assistant Superintendent of Education, ~~Assistant Superintendent Business Services~~, Assistant Superintendent Human Resources, Director of Fiscal Services on warrants, cafeteria account, revolving cash checks, orders for salary payment, notices of employment and contracts; the Director of Purchasing and Warehousing on purchase orders and the Director of Student Services on student services contracts. The ~~Assistant Superintendent Business Services~~ and the Director of Fiscal Services shall be authorized as executive signatures on all District Wells Fargo Bank accounts.
- E. Approved contract agreement between El Rancho Unified School District and Christofi Architects, Inc., for architectural services related to the transfer of two portable classroom buildings from Selby Grove to Rivera Elementary for a total cost of \$13,900.00, payable from Special Reserve for Capital Outlay Projects Funds.
- F. Approved continuation of contract with School Services of California, Inc., for services and assistance with all issues regarding school finances, legislation, school budgeting, and general fiscal issues, for the calendar year 2012 at a cost of \$2,220.00, plus expenses, and Addendum A, Special Services Agreement, for the Comparative Analysis of District Income and Expenditures and Salary and Benefits Reports at an additional cost of \$600.00 for the year. Total costs of \$2,820.00 payable from General Funds.



#### 16.4 DIVISION OF BUSINESS SERVICES

- G. Adopted Resolution No. 11-2011/2012 to approve the “Multi-Jurisdiction Hazard Mitigation Plan” by the City of Pico Rivera, the Pico Water District, and the El Rancho Unified School District for submission to the State of California, Office of Emergency Services for review and adoption and forwarding to the Federal Emergency Management Agency (FEMA) for approval.
- H. Amended Board Item No. 15.4 F, approved April 14, 2011, special services agreement between El Rancho Unified School District and School Services of California, Inc., to provide consultation services in the area of a categorical resource alignment. *Amend agreement period date to November 28, 2011 through June 30, 2012.* Total cost is \$5,000.00, payable from General Funds.
- I. **Tabled** second amendment to Board Item No. 101.5, approved February 11, 2010 for the selection of Christofi Architects Inc. through the Request for Proposal process and contract agreement between El Rancho Unified School District and Christofi Architects Inc. for architectural services for the upgrade of the Boys’ and Girls’ Shower/Locker Rooms/new swimming pool project at El Rancho High School. Total contract cost is ~~\$178,539.00~~, **\$380,543.00** payable from General Obligation Bond Funds, Election of 2003, Series 2007.
- J. **Tabled** contract agreement between El Rancho Unified School District and Pacifica Services, Inc. to provide project management services to implement the remainder of the District’s Measure “A” Bond projects. Total contract cost is \$960,000.00 (8% of overall budget), payable from Budgeted Measure “A” Bond Funds.
- K. Approved consultant agreement between El Rancho Unified School District and Tech Ed Services, Inc. for additional services related to the Universal Service Fund (E-Rate) Application process. Total contract cost is \$24,000.00 payable in two installments; first installment due January 2012, and second installment due June 2012. Total expenditures payable from District General Funds/E-Rate.

#### 16.5 DIVISION OF HUMAN RESOURCES

- A. Approved Memorandum of Understanding between the El Rancho Unified School District (ERUSD) and the Los Angeles County Office of Education (LACOE) for Beginning Teacher Programs regarding Added Authorization Program: Added Spectrum Disorders.
- B. Approved Certificated Personnel Register No. 6-2011/2012
  - 1. Authorization & Ratification of Employment:
    - a. Amend Supervisor Child Development Center – Temporary (1)  
Due to extension in School Readiness Funding; Reference Board Item 15.5 B, Section 1e, Board Approved 8/25/11

**16.5 DIVISION OF HUMAN RESOURCES**

Funding Source: School Readiness

Eff: 8/15/11 – ~~12/31/11~~ **6/30/12**

Fregoso-Graciano, Norma

b. Preschool Substitute Teachers (2) – State Preschool Program

Funding Source: Preschool Program Funds

Eff: 11/10/11

Segura, Rita

Eff: 12/16/11

Zazueta, Blanca

c. Long Term Substitute Teacher (1) – APEX/Obregon

Funding Source: Special Education

Eff: 10/10/11

Mortensen, Ryan

2. Authorization & Ratification of Resignation:

a. Adult School Counselor

Eff: 12/02/11

Nguyen, Frances T.

3. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:

HUMAN RESOURCES:

a. Amendment to Stipend Assignment:

Certificated Administrative Staff Members (16) – Various Sites

Amendment is necessary to replace one participant and to extend the effective date.

Total Expenditure: \$16,000.00 (\$1,000 per participant)

Funding Source: REMS Grant Funds

Eff: 12/10/10 – ~~6/30/11~~ **6/30/12**

Alvarez, Cynthia	Gonzalez, Roberta	Norman, Margaret
Castanon, Gisela	<del>Gunningham, Karen</del>	Ramirez, Rodolfo
Cochran, Dean	Keenoy, Barbara	Reyes, Reynaldo
<b>Collings, Charles</b>	Linares, Priscilla	Rodriguez, Steven
Fuentes, Roxane	Lopez, Gloria	Templin, James
Garcia, Melissa	Matthews, Mark	

b. Supplemental Pay Assignment:

Certificated Staff Members (6) – El Rancho High

Winter Athletics

Funding Source: District General Funds

Eff: 11/26/11 – 3/14/12

<u>Staff</u>	<u>Supplemental Pay</u>	<u>Assignment</u>
Casey May	\$3,191.00	Varsity, Wrestling
Wynn, Tirrell	\$2,545.00	Varsity Asst., Wrestling
Correa, Gerardo	\$3,191.00	Varsity, Boys' Soccer
Picon, Dominic	\$2,545.00	Varsity Asst., Boys' Soccer
Elliott, Ray	\$3,649.00	Var. Head, Boys' Basketball
Shigezane, Randy	\$3,649.00	Var. Head, Girls' Basketball

**16.5 DIVISION OF HUMAN RESOURCES**

- c. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (6) – Adult School  
ERAS Quality Management Team for WASC Accreditation  
Total Expenditure: \$3,465.75  
Funding Source: Adult School Funds  
Eff: 12/16/2011 – 6/8/2012  
Fierro, Antoinette  
Flores, Eva  
Ikeda, Susan  
Johnson, Felicity  
Noriega, Karen  
Valdez, Rosemarie

STUDENT SERVICES:

- d. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (5) – Student Services  
Independent Study/Home Hospital Teaching Program  
Total Expenditure: Does not alter the total amount budgeted on original board item which was submitted in November.  
Funding Source: Independent Study/Home Teaching Program Acct.  
Eff: 11/4/11 – 6/13/12  
Chita-Williams, Roxanna  
Drooker, Kimberly  
Gallegos, Dolores  
Stinson, Sharon  
Walker, Brian

EDUCATIONAL SERVICES:

- e. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (10)  
To monitor progress and implement and coordinate school and student activities during the 2011/12 school year  
South Ranchito Elementary/Educational Services  
Total Expenditure Not to Exceed: \$8,216.30  
Funding Source: Title I Funds  
Eff: 1/9/12 – 6/8/12  
Anaya, Arlene  
Cordova, Margarita  
Estrada, Susan  
Jimenez, Pablo  
Hernandez, Jose  
Hernandez, Monica  
Ibarra, Virginia  
Macias-Ruiz, Lynda  
Nassen, Suzanne  
Vazquez, Irene
- f. Ratify Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (9)  
To provide after-school tutorial services to first through fifth grade students  
South Ranchito Elementary School/Educational Services  
Total Expenditure Not to Exceed: \$12,125.02

**16.5 DIVISION OF HUMAN RESOURCES**

Funding Source: Title I Funds

Eff: 1/9/12 – 5/25/12

- Anaya, Arleen
- Castro, Connie
- Gomez, Sonia
- Hernandez, Jose
- Hernandez, Monica
- Jimenez, Pablo
- Martinez, Michelle
- Nassen, Suzanne
- Vazquez, Irene

g. Amend Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (9)

To provide extended learning in an after-school intervention program  
Durfee Elementary School/Educational Services

Total Expenditure Not to Exceed: \$9,692.04

Funding Source: Title I Funds

Eff: 1/9/12 – 4/27/12

- Ahumada, Gloria
- Arroyo, Barbara
- Arroyo, Christina
- Cunningham, Sean
- Gutierrez, Amalia
- Martinez, Linda
- Olvera, Ann Marie
- Pizana, Socorro
- Robledo, Deborah

h. Ratify Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (3)

Provide extended services  
Durfee Elementary School/Educational Services

Total Expenditure Not to Exceed: \$5,743.43

Funding Source: Title I Funds

Eff: 9/6/11-6/13/12

<u>Name</u>	<u>Assignment</u>	<u>Hrs.</u>
Arroyo, Barbara	Data Analysis	36
Cunningham, Sean	Student Success Team	72
Olvera, Ann Marie	Student Leadership	36

i. Amend Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (~~34~~ **35**)

To conduct the After-School Tutoring Program  
Rivera Middle School/Educational Services

**Amendment is necessary to hire one additional staff member due to increase in the number of students.**

Total Expenditure Not to Exceed: \$39,000.00

Funding Source: EIA/SCE Funds

Eff: 9/19/11 – 5/18/12

- Luna, Maya

**16.5 DIVISION OF HUMAN RESOURCES**

- j. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (15)  
To provide after-school language arts and mathematics intervention services for Title I and English Language Learners  
Magee Elementary School/Educational Services  
Total Expenditure Not to Exceed: \$9,971.24  
Funding Source: Title I (50%) and EIA/LEP (50%) Funds  
Eff: 12/16/11 – 4/14/12  
Carlos, Mary  
Cote, Anne  
Fernandez, Lucila  
Hering, Michelle  
Hidalgo, Veronica  
Iturrino, Christine  
Knapp, Dean  
Lopez, Carmen  
McDaniel, Imelda  
Mukai, Charmagne  
Oliver, Olivia  
Rodriguez, Maria  
Silva, Dona  
Taylor, Carolyn  
Urrieta, Roberto
- k. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (4)  
To conduct various after-school programs  
Rivera Elementary School/Educational Services  
Total Expenditure Not to Exceed: \$3,057.30  
Funding Source: Title I (\$678.04) and Fundraiser (\$1,675.17) Funds  
Eff: 12/16/11 – 6/13/12
- | <u>Staff &amp; Activity</u>            | <u>Hours</u> | <u>Funding</u> |
|--|--------------|----------------|
| Lopez, Valerie - Yearbook              | 17 hours     | Fundraiser     |
| Parra, Greg - Technology Assistance    | 17 hours     | Title I        |
| Ulibarri, Maria - ASB Advisor          | 17 hours     | Fundraiser     |
| Gallegos, Sandra-ASB Assistant Advisor | 8 hours      | Fundraiser     |
- l. Extra-Duty, Extra-Pay Assignment:  
Counselors (4)  
To develop and write the Parent Workshops curriculum and program  
El Rancho High School/Educational Services  
Total Expenditure Not to Exceed: \$4,527.51  
Funding Source: Title I (75%) and EIA/SCE (25%) Funds  
Eff: 1/26/11 – 3/22/12  
Espinoza, Olga  
Ornelas, Erika  
Ortiz, Herb  
Pena, Ray
- m. Extra-Duty, Extra-Pay Assignment:  
Certificated Staff Members (22)  
To participate in the Mathematics Curriculum Council  
Educational Services

## 16.5 DIVISION OF HUMAN RESOURCES

Total Expenditure Not to Exceed: \$13,162.03

Funding Source: Centralized Title II Funds

Eff: 12/16/11 – 6/13/12

Charre, Martha (Valencia ES)  
Covarrubias, Cesar (Rivera MS)  
Estrada, Susan (South Ranchito ES)  
Francis, Steve (El Rancho HS)  
Gonzalez, Gabriel (Salazar HS)  
Hernandez, Monica (South Ranchito ES)  
Kuftedijian, Alice (Durfee ES)  
Kust, Melina (Rio Vista ES)  
Lahr, Sara (North Park MS)  
Lopez-Roman, Ivette (Valencia ES)  
Mata, Diana (Rivera ES)  
Mukai, Charmagne (Magee ES)  
Nova-Wahler, Aidee (Rivera MS)  
Perez, Robert (North Ranchito ES)  
Robledo, Deborah (Durfee ES)  
Sermeno, Su (North Park MS)  
Thomas, Mertie (El Rancho HS)  
Torres, Lourdes (Rivera ES)  
Vega, Paulina (APEX/Obregon)  
Vela-Amaya, Sylvia (Burke MS)  
Walker, Brian (Birney ES)  
Zavala, Silvia (Maizeland)

n. Ratify Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To participate in the Mathematics Curriculum Council leadership retreat - Educational Services

Total Expenditure Not to Exceed: \$478.62

Funding Source: Centralized Title II Funds

Eff: 8/17/11-8/18/11

Lopez-Roman, Ivette (Valencia ES)

o. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Member (1)

To work as an iPad in Education trainer and technician North Park Middle School/Educational Services

Total Expenditure Not to Exceed: \$319.08

Funding Source: Title I Funds

Eff: 12/16/11 – 2/1/12

Redding, Heather

p. Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (11)

To provide after-school tutorial and homework services to 1<sup>st</sup> through 5<sup>th</sup> grade students

Birney Elementary School/Educational Services

Total Expenditure Not to Exceed: \$14,956.86

Funding Source: Title I Funds

Eff: 1/9/12 – 5/4/12

Aguirre, Rachel

## 16.5 DIVISION OF HUMAN RESOURCES

Atencio, Leonard  
Atencio, Sam  
Booker, Sandra  
Brown, Alexandria  
Chavez-Molina, Cynthia  
Leonardi, Kendra  
Lopez, Devorah  
Lopez, Rita  
Valencia-Haro, Laura  
Walker, Brian

q. Amend Extra-Duty, Extra-Pay Assignment:

Certificated Staff Members (48 49)

To teach 50 English Learner Literacy Support Classes (ELLSC)  
Categorical Programs/Educational Services

**Amendment is necessary to increase the number of participants.**

Total Expenditure Not to Exceed: \$83,758.50

Funding Source: Title III English Learner Program Funds

Eff: 11/14/11 – 5/11/12

<u>Participants</u>	<u>School Site</u>
Aguirre, Rachel	Birney Elem.
Ahumada, Gloria	Durfee Elem.
Alonso, Cecilio	ERHS
Alonso, Janet	Rio Vista Elem.
Arrata, Diana	Rivera Elem.
Arroyo, Barbara	Durfee Elem.
Barrios, Justin	ERHS
*Cadena, Elisa	ERHS
Canizales, Pete	North Park M.S.
Carlos, Mary	Magee Elem.
Charre, Martha	Valencia Elem.
Farris, April	ERHS
*Figueroa, Rosemary	ERHS
*Fodor, Kaylyn	Valencia Elem.
Galvan, Maybrit	Rio Vista Elem.
Garcia, Irma	Birney Elem.
Garcia, Patricia	Magee Elem.
Garcia, Shauna	Durfee Elem.
Gutierrez, Connie	North Park M.S.
*Hering, Michele	Magee Elem.
Hernandez, Jose	South Ranchito Elem.
Hernandez, Monica	South Ranchito Elem.
Hurtado-Slaven, Maria	Birney Elem.
*Knapp, Dean	Magee Elem.
Larrache, Freddy	ERHS
Lopez-Román, Ivette	Valencia Elem.
McDaniel, Imelda	Magee Elem.
*Martinez, Martin	ERHS
Martinez, Linda	Durfee Elem.
Navarro, Kathee	Rio Vista Elem.
*Orihuela, Victor	ERHS
Parra, Greg	Rivera Elem.
Perez, LaVelle	Valencia Elem.

**16.5 DIVISION OF HUMAN RESOURCES**

Pizana, Socorro	Durfee Elem.
Ponce, Bernice	Rio Vista Elem.
Ramirez, Ricardo	ERHS
Rodríguez, Maria	Magee Elem.
Sermeno, David	Durfee Elem.
<b>Smith, Shanni</b>	<b>So. Ranchito Elem.</b>
Stinson, Sharon	Valencia Elem.
Valencia-Haro, Laura	Birney Elem.
Vasquez, Gloria	North Park M.S.
Vazquez, Irene	South Ranchito Elem.
Veach, Annette	Valencia Elem.
Vigil, Magdalena	Valencia Elem.
Villanueva, Soledad	ERHS
Weaver, Kerri	Rio Vista Elem.
Yanez, April	Rivera Elem.
Zuniga, Ana	Rivera Elem.

*(\*)Will substitute as needed or job share as arranged*

C. Approved Classified Personnel Register No. 6-2011/2012

1. Authorization & Ratification Out of Category Employment:
  - a. Administrative Secretary II/Student Services – Student Services  
Payable at: \$4,555.00/mo.  
Funding Source: General Funds  
Eff: 11/17/11  
Rivera, Laura
  - b. School Secretary Bilingual – Rivera Middle  
Payable at: \$3,850.00/mo.  
Funding Source: General Funds/EIA-LEP/EIA/SCE  
Eff: 12/9/11  
Celiz, Esther
  - c. Cook/Baker (2) – Food Services  
Funding Source: Food Services  
Eff: 10/14/11  
Colunga, Carmen \$2,485 /mo.  
Eff: 11/4/11  
Alvarado, Silvia \$2,318.75/mo.
2. Authorization and Ratification of Permanent Increase in Hours:
  - a. Cafeteria Helper I (1) – So. Ranchito/Food Services  
Payable at: \$1,133.09/mo.  
Funding Source: Food Services  
From 2.5 hours to 3.75 hours  
Eff: 11/7/11  
Portocarrero, Mirna
3. Authorization & Ratification of Recall from 39-month Rehire List:
  - a. Child Care Attendant (3) – Child Development Center  
Funding Source: State Preschool



**16.5 DIVISION OF HUMAN RESOURCES**

Eff: 11/14/11

Hernandez, Nancy \$843.37/mo. (Obregon State Preschool)

Eff: 11/28/11

Brito, Gabriela \$843.37/mo. (Obregon State Preschool)

Eff: 12/5/11

Grajeda, Victoria \$917.99/mo. (Birney State Preschool)

4. Authorization/Ratification of Unclassified Employment:

a. Boys/Girls Head Junior Varsity Track Coaches (2) – El Rancho High

Payable at: \$2,545.00/lump each

Funding Source: District General Funds

Eff: 12/16/11 - 6/30/12

Batres, Edwin (Girls)

Garcia, Gabriel (Boys)

b. Boys Head Varsity Track Coach (1) – El Rancho High

Payable at: \$3,191.00/lump

Funding Source: District General Funds

Eff: 12/16/11 - 6/30/12

Paniagua, Miguel

c. Boys Varsity Assistant Track Coach (1) – El Rancho High

Payable at: 2,545.00/lump

Funding Source District General Funds

Eff: 12/16/11 – 6/30/12

Rodriguez, Jeremiah

d. Powder Puff Advisors (3) – El Rancho High School

Payable at: \$250.00/One Time Stipend Each

Funding Source: A.S.B.

Eff: 11/28/11 - 12/15/11

Parent, Matthew

Sauceda, Rudy

Zepeda, Rick

e. College Tutors (6)

Payable at: \$13.24/hr.

Funding Source: Title I

Eff: 01/09/12 - 6/13/12

Arias, Albert - Durfee

Funding Source: Title I 50%, EIA/LEP 50%

Eff: 11/17/11 - 5/25/12

Delgadillo, Nicholas – Magee

Funding Source: Title I

Eff: 11/28/11 - 6/13/12

Gomez, Tatiana – Rio Vista

Funding Source: Title I

Eff: 11/03/11 - 6/13/12

Aguayo, Mayra – Rivera Elementary

Funding Source: Title I

Eff: 01/09/12 - 6/13/12

Flores, Kristina - Valencia

Flores, Thomas – Valencia

**16.5 DIVISION OF HUMAN RESOURCES**

f. Noon Supervisor (1) – No. Ranchito  
Payable at: \$8.52/hr.  
Funding Source: District General  
Eff: 12/07/11 - 6/13/12  
Dominguez, Rosie

5. Authorization & Ratification of Request for Unpaid Leave of Absence:

a. Grounds Equipment Operator (1) – Maintenance & Operations  
Eff: 11/30/11 – 11/30/12  
Alvarez, George E.

6. Authorization & Ratification of Placement of the 39-month Reemployment List:

a. Custodian (1) – El Rancho High  
Eff: 12/02/11  
Albitre, Rickey

7. Authorization of Resignation:

a. Assistant Superintendent, Business Services (1) – District Office II  
Eff: 12/31/11  
Cano, Lydia

**17. CONSENT AGENDA VOTE**

Motion: Renteria      Second: Ramirez      Vote: 5-0      PASSED *with exceptions*

Exceptions:

Item 16.1 B

Motion: Renteria      Second: Rivera      Vote: 4-1 (Canchola) PASSED

Item 16.4 I

Motion to Table: Renteria      Second: Ramirez      Vote: 5-0      TABLED

Item 16.4 J

Motion to Table: Canchola      Second: Renteria      Vote: 5-0      TABLED

**18. OLD BUSINESS**

**18.1** Accepted ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; presentation of the proposal was submitted for Board approval on November 10, 2011.

Motion: Alvidrez      Second: Renteria      Vote: 5-0      PASSED

**18.2** Accepted CSEA's Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2011-2012 school year; presentation of the proposal was submitted for Board approval on November 10, 2011.

Motion: Renteria      Second: Alvidrez      Vote: 5-0      PASSED

**19. NEW BUSINESS – ACTION ITEMS**

*This is the time of the meeting when members of the public may address the Board on matters that **are on the ACTION ITEMS agenda only**. In the interest of time, individual comments will be limited to three (3) minutes. The Board shall limit the total time for each agenda item to a maximum of fifteen (15) minutes.*

**19.1 SUPERINTENDENT’S OFFICE**

**19.2 DIVISION OF STUDENT SERVICES**

**19.3 DIVISION OF EDUCATIONAL SERVICES**

**19.4 DIVISION OF BUSINESS SERVICES**

**19.5 DIVISION OF HUMAN RESOURCES**

**20. ADJOURNMENT – 10:28 p.m.**

Motion: Alvidrez      Second: Ramirez      Vote: 5-0      PASSED